

Minutes
Park Glen Neighborhood Association Board Meeting
November 4, 2014

Board Members in attendance:

Kevin Hammack-President
Russell Zwerg-Vice President/Treasurer
Teresa Biery-Director
Berry Bryan-Director
Janet Jones-Director

Final version – Approved by
the PGNA Board 11/18/2014

Board Members not in attendance:

Scott Newell-Secretary
Sterling Rice-Director

Homeowners and Guests in attendance: Dana Hammack, Tal Finley, Linda Finley, Lyn Linder, Cecilia Shilling, Dale Biery, Lynn Gettamy, Bob Kilburn, Sian Vrana, Jack Webb, Cindy Coe, Eva Fulton, Saleem Akhtor, Mark Thiessen, Diane Caper, Susan Kenney, Bill Grove

Property Management Solutions: Dawn Kelly, Jullie Wilburn

Meeting began at 7:05pm at the Longhorn Council Activity Center; 5350 Basswood Blvd; Fort Worth, TX. Quorum was met. PGNA Board members and PMS staff introduced themselves.

Proof of Notice of Meeting: Kevin stated that the proper meeting notice was given to Board members and homeowners.

Kevin asked for anyone recording the meeting to announce that. Dawn said that she records the meetings for notes.

Minutes of October 21 Meeting:

- Kevin asked the Board to review the minutes of the previous meeting.
- Lyn said that she did not see the October 7 minutes on the website, and PMS said that they would check it.
- Kevin said that we will need to talk about signage in new business and PMS's e-mailed request to buy 14 more signs to promote the Turkey Trot. Dawn said that we should be okay with the 23 that we have, with the seven large signs. Barry asked if there had been vandalism or theft of signs over Halloween. Dawn said that they had not heard of any signs being removed.
- There were no revisions. Russell moved to accept these minutes. Second by Teresa. All voted in favor.

President's Report:

- Kevin said that he went to the PID meeting. He was forwarded an email from the Fort Worth Streets Department to the PID with the property addresses where homeowners will lose their trees when the sidewalks are replaced, because of the bond issue that had passed. He does not know the start date for the project. Cecilia asked if homeowners would be notified ahead of time. Kevin said that the city should be required to put out door hangers to the affected home prior to the work. Kevin understands that some homeowners will not be happy that the city will not be replacing the trees that they must remove to fix the sidewalks. Dawn suggested putting just the affected streets on the website. Kevin said that he would send a spreadsheet to PMS with that information.
- Kevin announced that the Board passed a motion this past week to terminate the Association's relationship or representation contract with law firm Foster and East, and we would be sending the notice of termination tomorrow or the next day, with instructions to send all documents to our new law firm Pulman, Cappuccio, Pullen, Benson, & Jones. Copies of the letter were made available to anyone in the room. A homeowner asked if there would be backlash on this board decision. Kevin replied that he hoped not.

- Kevin reminded homeowners that the last meeting of the year will be December 16th. Starting January 13th, meetings will occur once per month rather than twice per month as we have been meeting. Saleem asked if the meetings occurred on a fixed date or day each month. Kevin replied that we have reserved the Longhorn Activity building through December of next year, and meetings will be held on the second Tuesday of each month. Dawn offered to post that schedule on the website. A homeowner asked if the meeting schedules are in the bylaws, to be a public record. Russell said that we have a responsibility to communicate the meetings, and we do that on the website and the newsletter. Kevin said that we can look at that, and take care of it if it is a requirement. The homeowner said that we should follow the Texas "Open Meetings" law. Cecelia asked if the Open Meetings applies to a homeowners association, to which Janet and Lyn said "no." Cecilia stated that it does apply to the PID.

Vice-President's Report:

- Russell announced that Susan Ross of Foster and East had told him that she had sent the appropriate response, per the Board's request, to the letter from the homeowner (case 14-00) about the homeowner's account. She did not respond to every point of the homeowner's letter, but to the points where we are required to respond. The homeowner has not responded, and now we are in a transition of attorneys. Cecilia asked how legal matters would be affected by the transition. Kevin said that Foster and East should send over the entire case files to Cappuccio (our lead attorney), and he will follow up with any contact that the Board authorizes. Russell said that he is sure that there are professional procedures in place, so if they were to get a letter two weeks from now, they would just forward it on to the new counsel, which is what the letter requests.
- Russell said that he has been researching and trying to compile the contracts and agreements of the Association and had asked for an agreement for the newsletter, even though, as far as he knows, nobody is wanting to change anything about the newsletter, at least not right now. He was given an unsigned draft. The newsletter is working the way it is in the draft, but he had asked Dawn and Veronica Zerpa, and apparently there is no signed copy, no official accepted copy of a newsletter agreement, not that it necessarily matters, because there are no plans to change anything.

Secretary's Report: No report

Treasurer's Report:

- Russell announced that Dawn notified the Board that PMS had committed to charging late fees and interest on the 10th of every month. This is in regard to the point that Russell raised at the last meeting to fix a certain date when late fees and interest should be applied to accounts, when it is appropriate to do that.
- Russell reported that he had asked for a copy of the agreement for the Association's relationship with CPA Michele Beck for her to do monthly compilations and our annual tax returns, and his assumption is that there is not an official agreement for that. He said that he is undecided about what to recommend with regard to the services that she provides.
- Russell gave an audit update, projecting the audit outline onto the wall for all to see:
 - It is his intention to sign the engagement letters tomorrow. The audit is set up as two engagements that will run together. The projected duration is November 17 - December 5, assuming good cooperation, information, and access.
 - The scope is:
 - Balance Sheet Audit, including analysis of Accounts Receivable and Prepaid Owner Assessments, with recommendations for disposition and appropriate reserves.
 - Provide recommendation on fully reserving 100% of the late fees open on 9/30 A/R (\$110,887.36), on the basis that any late fees paid by members will go to PMS and anything written off will go to expense.
 - Look for income and expenses not appropriately posted into the year ending 9/30/14 or inappropriately posted into that year.
 - Review of the Management Agreement between Property Management Solutions and Park Glen Neighborhood Association.
 - Review the detail General Ledger from 1/1/11 through 9/30/14.
 - Review and listing of all payments to Property Management Solutions from 1/1/11 through 9/30/14.

- The original estimated cost was \$3,500 - \$5,000 that Russell had negotiated with one employee of Thomas Stephen & Co., who left the company the day after we selected them to do the audit. The new estimate, after the senior Partner looked into our general ledger and we discussed the scope further, is \$5,250 - \$7,250. Russell said that he would appreciate authorization for \$8,000.
- Cecilia asked if the senior partner would compromise on the price, to which Russell answered that he had already tried, and the partner said that she did compromise.
- Russell said that the scope was a little different than a typical audit, and said that the engagement letters are available to anyone tonight. He said that he would prefer not to take the time to discuss the engagement, but welcomed any comments tonight or tomorrow, just let him know. The scope can be changed.
- Russell said that he would appreciate a new vote, in Old Business, to authorize up to \$8,000 for the audit. It is Russell's earnest desire to keep the cost down, but there are a lot of factors. We can cut the cost by cutting the scope, and he has already cut the scope in a couple of areas to keep the cost down. The biggest factor on why there is a range is that they just don't know what they are getting into and how much work it is going to be. As the partner explained to Russell, every time they have to set the audit down and pick it up again later, it increases the cost.
- Jack asked for if there could be a cap in the price, to which Russell answered that the purpose of the range is to cover any complications, but it is not a hard cap. He would be notified before the cost would go over the estimate, but he thinks it unlikely that it will go over the estimate.
- Cecilia asked if they might potentially have future business from us, to which Russell replied that he is talking to them about reviewing the Association's past taxes, but if they get too intimately involved in our monthly financials, they will not be able to do audits for us. They do a lot of HOA audits. One of the things that was attractive to Russell about this company is that he didn't feel that they were going to do a "rote" audit.
- Kevin said that the audit is very important, and we will probably have a motion later in the meeting.
- Russell invited anyone in attendance to get a copy of the engagement letters.

Property Manager's Report (Turkey Trot):

- Dawn said that the platinum sponsor is Ross Law Firm, and they have paid. The two gold sponsors paid, and there are four bronze sponsors at this time. There are no silver sponsors yet; PMS is still working on getting one silver sponsor, since we have four bronze. The silver sponsorship costs \$300; that allows them a team or four to run, they get a vendor table with electricity, and they will appear in the advertising.
- Dawn explained her vision of how the t-shirt will be laid out, with the platinum sponsors, the turkey and the "10th Annual" on the front, the other sponsors on the back, and an epilepsy awareness graphic on a sleeve. She said we are waiting for the graphics to come in from sponsors to actually lay out the shirt.
- Dawn said that there will not be brochures this year, due to a shortage of time.
- Dawn and Dana talked about the "Project Graduation" sponsors and other contacts in the schools to get volunteers from the schools. They have reached out to Fossil Ridge, Keller, and Haltom High Schools.
- Kevin asked about volunteers, and Jullie said that only four more volunteers are needed for the day of the event.
- Kevin asked if we have talked to the church about this event. Dawn said that she had already reserved it.
- Tal asked how many runners have signed up, to which Dawn said that PMS will have to check with Race Chip for this information. Jullie said that we have received only a handful in the office, but most everybody sends it through Race Chip. Dawn added that hundreds will wait until the day of, which is why the registration table will require 6 volunteers.
- Russell asked where the extension cords will plug in, and Dawn answered that Let's Jump will provide generators.
- Dawn said that we usually set up volunteers in a buddy system. It takes a lot of people to hand out the goodie bags, pull T-shirts, make sure that everyone is going the right way, and so on. Usually Board members and PMS staff work the registration table.
- Dawn said that she has ordered safety pins. We need about 3,000 in addition to what we have left over.
- Dawn reminded everyone that the signup cost goes up \$5 on November 21.
- Dawn said that the four police officers are in place for the run, plus the medical and the porta-potty at the halfway.

- Someone asked about water, and Dawn said that Let's Jump will be providing that and the snacks.
- Dawn asked for donations for the goodie bags from companies that want to advertise themselves, because we haven't gotten anything yet. Janet said that she would check with American Airlines. Dawn estimates between 600 and 1,000 runners. We will be stuffing goodie bags on the Monday and Tuesday before, and we have volunteers lined up for that. Lyn volunteered to help with that.
- Dawn asked for an okay on ordering from the big black neon sign from Magnet Signs to be placed in front of the church a week or so ahead. Jack said that we should check with the church first to make sure. Dawn said that she would ask Kelly before we do it.

Committee Reports:

ACC: Kevin asked for a report on ACC approvals. Committee member Cecilia said that there are none pending that are complicated. She gave a couple of examples, and there was some discussion about fencing requirements and restrictions. Kevin thanked the committee for doing this thankless job that is not easy.

Communications:

- Communications Chairperson Dana announced that the homeowners received the November newsletter ahead of schedule. Kevin thanked everyone for their teamwork. He said that he and Dana are 0 and 24 for receiving newsletters, having once again not received one in the mail. Dana said that we are currently working on the December issue; there are a couple of people working on articles that need to be in by the end of the week.
- Dana restated that the Turkey Trot signs are up, it is mentioned on the Keller ISD website, and Melanie Fletcher had reported that the Park Glen Elementary PTA President was going to try to get it on the PTA website. Dana said that she had heard back from the Central High School teacher about National Honor Society volunteers and should be getting some numbers in the next few days.
- Dana announced that she has been in contact with Medical Alliance, the new hospital, and they are willing to speak at an HOA meeting if we ever feel the need. Also, Unity One Credit Union is very interested in getting involved with our neighborhood and with the welcome bags. They expressed interest in providing hot dogs or food for an event that we have. They are building a new conference room that we can use at no charge, if we ever need it.
- Dana said that Walt has been overhauling the Park Glen website, which has been set up with a ParkGlen.org address. She said that she wanted to ask PMS about the \$50.00 monthly charge that would result from Park Glen's site being hosted as its own domain (ParkGlen.org rather than PropertyMgtSolutions.biz/ParkGlen). Kevin said that we want to talk about that to try to understand why there might be a charge for unlinking our website from Property Management Solutions. Dawn explained that technically, PMS owns that, so that's what the link is. It would be considered a pointer account, so it's an upcharge for us. Right now, PMS doesn't charge anything for the website to the community; it's all inclusive for Park Glen. For PMS to do that, it costs us more with the website provider (AtHomeNet). That's why Dawn wanted us to know ahead of time. She said that it can be put back if that's an issue. Kevin asked for the details of the agreement regarding our website. Dawn said that there is not a separate agreement for the website. Russell read from Exhibit A of the management agreement between PGNA and PMS: "Should the Association request an interactive working website the initial start up fee will be \$300, with a \$20 per hour for maintenance." Dawn said that PMS is not charging that now. The website is linked with PMS's software, so it's not just a matter of taking off the backslash. She said that she can get more clarification from Walt, because he's the one who checked into it. Kevin said that he is concerned about the contractual application versus the \$50 a month charge, and we want to rectify it, not that it's right or wrong.
- Dana asked the Board for information on Holiday in the Park, the Christmas Decorating Contest, and a calendar of events to post in the January newsletter.
- Kevin stated that newsletter articles are due by the upcoming Friday, November 7, 2014.
- Dawn stated that the signs that were put up for Turkey Trot in the community might need to be moved, because it could be a code compliance issue and she doesn't want us to get fined. Jullie said that if we have them out for more than a week at a time, we could be charged \$250.00 per sign. Lyn asked if we could take them up for a while, then put them back out, and Dawn said that is what she is thinking.

Development:

- Chairperson Susan said that she has been calling several people at the city to find out about projects that are being proposed around us before they finish their site plans and apply for permits, but the city is so easy to develop that, if the property has already been platted, which most of that around us is, the builder can just go in to the city and apply for a building permit, and we won't know anything about it until they have completed all their plans and come in for a building permit. So we can't do what we were originally thinking, to be aware of it first and try to handle any problems that we think might occur before it actually finalizes. Kevin asked what we can do. Susan said that she plans to call the two people who handle all of the commercial development at the beginning of each month to learn what is happening in the boundary of Beach Street to North Tarrant to 377 to Basswood. Kevin said that checking once a month will be better than not at all, even if we find out after they have their permit.
- Susan said that the city will notify us of variances (the Zoning Board of Appeals) or a rezoning proposal, but most of the property is zoned "commercial general," and most people would keep it that way, so we're probably not going to see much of that. Someone said that the homeowners behind the new castle-shaped dentist's office had letters saying that the area behind their homes was greenbelt and would always be greenbelt, and several people said that they were under the impression that the property was zoned as a greenbelt but was rezoned for the new dentist's office. Susan said that someone from the city had come out and looked at that, and it was always zoned commercial. Kevin said that is good feedback, because the rumors are hard to deal with, and it is nice that Susan went down and got the truth.
- Susan said that she would love to have a meeting for our neighbors to find out how residents want our commercial areas to be like. That approach has to come from our city council person, and we might even bring in the North Fort Worth Alliance. Like possibly "village center" zoning, where you feel like you're going into a "main street" area of shops. It would take the property owners agreeing and our city council person. Kevin stated that there is very little planning currently being done in Fort Worth, so let's stick our foot in the door, and we really appreciate what Susan is doing. There was some discussion of development and master planning in this area and Fort Worth.
- Susan went to a Blue Zones meeting. One of the things it touches on is the "built environment." She will write a blurb for the newsletter. She is looking forward to giving input on the city's Blue Zones initiative.
- Teresa asked Susan if we should plan a community meeting for the spring. Susan said that TEX DOT funds right now are going to communities under 200,000 people and rural areas, and they are not sure if a city like Fort Worth would be able to apply for funds, but they may know in about two weeks. If we can apply for those funds, in partnership with the city, we'd probably have to have our public meeting in January. For example, last time, parents surveyed said that they thought traffic was too fast on Park Vista for kids to cross, so we tried to do something to slow it down, but we couldn't get the city to go for raised crosswalks or anything like that. Now, we might want to do something to get traffic roundabouts, like the nice ones they have in Southlake and Colleyville, for three locations where kids cross: Redwood Trail & Park Vista, Glen Canyon & Park Vista, and Ash River & Park Vista. She said that this is a dream, because retrofitting an intersection costs about a million dollars, but the funds could cut the cost to the city in half. If the city was willing to go along with this, we would probably want to have a public meeting in January to see if residents even want this or what we should apply for.
- Susan is working with the city on their free tree program for 5 gallon trees, which are kind of small but are sometimes 8 feet. Janet said that the program includes some 7-foot trees and trees native to Texas. Susan requested a link on the website for residents to request trees to be delivered in January. She will write it up for the newsletter. Jack said that the city came out last time to mark where the trees could be planted. Susan agreed, saying that someone will come out to each place and determine how many are needed and where they will go.
- Dana asked Susan for her main contact with the Blue Zones project.
- Kevin asked Susan if she would like to be involved in things like the sidewalk replacement project, and she said that she would.

Social:

- Holiday in the Park: Teresa proposed that we rent a reindeer and sled for \$600.00 total for the 2 hours of the event, but it has to be December 13. Dawn said that the "Lone Star Santa" in Park Glen usually books way ahead, but she will call tomorrow to check his availability, if we decide on that date. Some

homeowners offered to tell Dawn about potential Santas. Dawn said that she appreciates that and is confident that she will get us a Santa. Teresa mentioned a place in Dallas, Emergency Ice, that can provide a snow slide for kids at a cost of \$1,100.00, plus it would be better to buy some snow for the front for kids to slide into. 20 x 30 square feet of snow, bigger than a double garage, would total \$1,987.50. Kevin said that he is really liking the reindeer idea. Jack suggested offsetting the cost by charging people to participate. Some discussion ensued. Dawn mentioned the possibility of having some vendors. Teresa said that last year's event had hot chocolate and cookies. Sian mentioned that people had come from other neighborhoods in the past, so we need to prepare for that. Kevin suggested that some planning be done, to which Teresa said that she needed to give them an answer tomorrow. Someone asked if there is a budget; Russell said that we did not break down each event when we set the annual budget. Dawn said that last year's cost was about \$700, with cookies and cider and hot chocolate. A permit will be needed. Teresa said that homeowners could bring their own cameras rather than having a photographer or trying to use a Polaroid; Russell suggested communicating that upfront. Teresa said that it is important to keep promoting young families to come into the neighborhood. Linda suggested having the reindeer and seeing how it goes over, then maybe doing more the next year. Dana asked if hayrides were done last year. Jullie confirmed, and Dana asked if we had set that up for this year. Dawn said that we hadn't done anything on this yet. Teresa made a motion to hire Complete Country Carnival for two hours for reindeer and sled and authorize up to \$2,000 for this and all other components of the Holiday in the Park event, to be held Dec 13 from 10am to noon. The motion was seconded by Russell and approved by all members of the Board.

- Alliance Methodist Fall Festival: Barry stated that a lot of people picked up applications for the Turkey Trot, and we engaged with a lot of the church men's organizations as potential food suppliers for future events. The Blue Zones people were there. In between exchanges with various people, we did a lot of brainstorming on Holiday in the Park, Turkey Trot, and ways we could engage the community next year. We discussed the Battle of the Bands, and how that could be incorporated into a multi-faceted event that could also be an entry to spring or a spring festival. It might be better to have the Battle of the Bands at a different time of year than in the past, when we might have a little better control of the elements. Kevin mentioned that it is nice that the church is willing to partner up with PGNA, as long as we communicate and be good neighbors. Hopefully we can rebuild that relationship to where it should be.

COPS: Kevin announced that the COPS program will start up again at the beginning of the year. We are still gathering some names; we have six or seven. Jack suggested a certain person to potentially be the chairperson of that committee. Jack shared some of his experience in the program. Homeowners do two-day training at the police department, learn about the radios. Participants in the COPS program are civilian "eyes and ears" and do not engage with criminals. Participants drive and walk through the community and sometimes work special details at events. Kevin says that he hopes to advertise in the newsletter and website to bolster the program, as we have a responsibility. It is effective with "tagging," and the graffiti abatement works really well. Jack said that it is amazing how many people leave their vehicle unlocked and their garage doors open, and people should help remind their neighbors with this.

Service: Kevin mentioned that he might have a chairperson for the service committee, and he explained the program again to homeowners: it is neighbors helping neighbors, whether they are shut in or have a broken leg, and give them a forum for those folks to call for help.

Hospitality: Chairperson Teresa said that she ordered 250 bags, red with white letters that say "Park Glen Neighborhood Association", for welcome bags for new homeowners, at a cost of \$1.34 per bag. She is getting stuff together for 60 bags. She listed several places that she had contacted and things that she had gotten. She ordered candles from Bath and Body Works that will have labels that say "Park Glen Neighborhood Association." Dana said that we are working on a brochure or booklet for the bags, including a map of the neighborhood. State Representative Stephanie Klick also provided emergency and important contact information for the bags. Kevin thanked Dawn and Teresa for their work. Kevin said that he looks forward to seeing one of the bags, and Dana said that she would bring one to the next meeting. Teresa encouraged submissions for the bag, and there was some discussion about ways to get items. Cecilia cautioned against

creating a list of "recommended vendors," which would potentially create a liability issue, but Teresa said that we are not planning to do that.

Unfinished Business:

- Tree trimming and branches dumped in the Park: Barry brought up the issue at the PID meeting, and it was felt that it is a code compliance issue, and we could deal with it more directly if we could find out who is doing it. Kevin said that, knowing it would be difficult to identify the homeowner who is responsible, he had talked to Tal about maybe going out there with a flatbed trailer to clean it up. Bill would like for someone to come see the situation, about 5 stacks of things: tree limbs, yard stuff, bushes. Barry said that we sometimes have a problem with people throwing their used charcoal and other trash over the fence onto the Park Vista right-of-way. Kevin said that this is a great example of the need for a service committee. There was some discussion about how the problem might have been caused and how it could be resolved. Dawn said that she contacted code compliance about another recent issue, and they took the trash away. She also said that we could put a "friendly reminder" about dumping out to the homes near that area. She asked for the street information to report this to code compliance. Barry said that this is why it is important that all new homeowners be made aware of when bulk trash pickup is every month. Bill believes that the HOA is responsible for this issue since Susan Law from the PID 6 and the Parks Department both stated the HOA is responsible. Several people said that they were incorrect in saying this. Kevin asked Dawn to get with code compliance, and if they can't fix it, we'll go out with a flatbed trailer and take care of it. Then we'll figure out what to do going forward.
- Russell moved to advertise the Turkey Trot with a 1/16th page ad in the Keller Citizen for the week before and the day before the Turkey Trot at a total cost of \$312.00. Teresa seconded. Cecilia asked why the Keller Citizen and not the Fort Worth Star Telegram, to which Dawn said "cost," and Russell said that the cost of the Keller Citizen is one-eighth of the Star-Telegram. Janet pointed out that all Park Glen residents get the Keller Citizen. All voted in favor.
- Russell asked for discussion about getting a swipe reader to accept credit cards at the Turkey Trot. He said that Janet had pointed out it would allow for less cash, fewer bounced checks, and more convenience to participants, while Dawn had said that she did not expect much demand. The swipe reader for our credit card processing company, Corduro would cost \$45 one time, and there is the regular 3% or so fee per transaction. Several people said that a Square reader would be free and have a lower percentage fee. Dawn said that she has a square reader. There was some discussion of how little the demand would be. Kevin suggested that we not do this, and we moved on.
- Janet moved to authorize up to \$8,000.00 for the upcoming audit. Teresa seconded, and all Board members voted in favor. At a homeowner's request, Russell restated the term covered by the audit: a balance sheet audit as of 9/30/14 and selected items from 1/1/11 through the past fiscal year.
- Russell moved that the following be designated as signers on the Association's accounts at Legend Bank: Veronica Zerpa, Dawn Kelly, and Russell Zwerg. Teresa seconded. Tal asked why Veronica has to be on the account. Kevin said it is because she is Property Management Solutions' owner. Russell said that if a property management person is not on there, someone from the board would have to literally sign every check, and in fact most of the signing is done electronically. All of the invoices must be approved before they are paid. If that ever doesn't happen, we'll have a big problem, but it's a good system, and it works. Cecilia asked why the Assistant Treasurer does not need to be a signer. Russell explained that the signing is all electronic, so it doesn't really matter. Lyn asked if this account was the only operating account. Russell said that this is more of a secondary account, that BB&T is the main bank, where most of the homeowner payments of assessments go. The motion passed.

Kevin asked if any homeowners had comments or anything to say.

- Tal pointed out that Veronica Zerpa is not at the meeting; that she never missed a meeting until the election. Dawn said that Veronica Zerpa is at another meeting tonight.
- Dawn reminded the Board about the holiday lighting contest. There was some discussion on how to do this. The consensus was for homeowners to submit pictures and the Board will then vote. Kevin asked what would be given to the winners. Dawn suggested a Calloway's gift card. Kevin would like to give a Calloway's gift card, one per village, and wants PMS to ask Calloway's. There was discussion of the best

date range, deadline, and judging. Dana offered to pick the dates she think is best, which everyone thought was a great idea.

Next Meeting will be November 18, 2014 at 7pm at the Longhorn Council.

Russell moved to adjourn, Janet seconded, and all were in favor. Meeting adjourned at 9:01pm

Record of Actions since November 4, 2014:

- On 11/10/14, Kevin moved that we secure a location, preferably the Longhorn Council Activity Center, from 7 pm to 9 pm on Thursday, December 4, 2014 for the purpose of sponsoring a meeting between Park Glen residents and the City of Fort Worth to talk about the bond issue concerning sidewalk replacement and tree removal. Russell seconded. The motion passed with Sterling, Russell, Janet, Scott, and Barry voting "yes," and Teresa voting "no." Later, Kevin reported that Project Manager Riad Nusrallah, Public Improvement District Manager Susan Law, and City Council member Danny Scarth have confirmed their plans to attend.
- On 11/10/14, Kevin moved that we purchase signs to advertise the 12/4/14 meeting at a cost of 7 dollars apiece, not to exceed 100 dollars. Russell seconded. The motion passed with Sterling, Russell, Janet, Scott, and Barry voting "yes," and Teresa voting "no."