

PARK GLEN GENERAL BOARD MEETING MINUTES

NOVEMBER 18, 2014

LOCATION: BOY SCOUTS OFFICE, 5350 BASSWOOD BLVD., FORT WORTH, TEXAS 76137

ROLL CALL - In attendance:

Kevin Hammack – President
Russell Zwerg– Vice President
Scott Newell – Secretary
Janet Jones – Director
Barry Bryan – Director
Teresa Biery – Director
Dawn Kelly – PMS

Meeting began at 7:06pm with a quorum. Pizza Buzz donated pizza.

Proof of Notice of Meeting: Kevin stated that the proper meeting notice was given to Board members and homeowners.

Meeting recordings: Kevin asked if anyone recording the meeting to announce that they are. Dawn Kelly is recording the meeting for PMS for their minutes.

Nov 4 Meeting Minutes: Discussion, Edits, and approval. Motion to approve by Barry Bryan. Seconded by Teresa Biery. All in favor.

Reports of officers:

- a. President:
 - i. Update on City Bond Issue. City meeting scheduled for Dec 4 at Longhorn Center. Community concerns over the removal of trees in conjunction with sidewalk repairs.
 - ii. North Fort Worth Alliance meeting with City Council Reps on Sat Nov 22, 2014 at the Fossil Ridge Club House.
 - iii. Gila Bend bushes have been cleared.
 - iv. Fence on Zion Trail was moved back 4 feet.
 - v. Mention of the value of social media as lots of correspondence the past week.
- b. Vice President : N/A
- c. Secretary: N/A
- d. Treasurer: N/A

Property Managers Report: Dawn Kelly

- Professional Santa has been acquired for 'Holiday in the Park'
- Discussion on bounce house liability – insurance.
- Homeowner concerns received: Sidewalk replacement/tree removal, meeting signs, LHC reservation
- Covenant Violations
- Resident bankruptcy notification
- Mail box repair – Dawn to look into 'bulk discount' for contractor on up to 6 mail boxes.

Reports of committees:

- **ACC**
 - a. October 24, 2014 Report: 4 requests, 3 approved and 1 tabled
 - b. October 31, 2014 Report: 2 requests, 1 approved and 1 denied
 - c. November 7, 2014 Report: 2 requests, 2 approved
- **Communications Committee** – Dana Hammack update
Question: Are we having a shredding day? If so, expected cost?
 - a. Newsletter update – articles – keep them coming
- **Social Committee** – Russell Zwerg update
 - a. Turkey Trot: Event cost tracking under the \$15k budget. Current estimates of \$11,237.73 as of this meeting.
 - b. Holiday in the Park: Event cost tracking under budget by \$1,473 as of this meeting.
- **COPS (neighborhood security)** – chair still needed
- **Service** – chair still needed
- **Hospitality** – Teresa Biery update
 - a. Welcome bags for new residents of our community. Teresa passes around an example of the finished welcome bag. Bags came in under the \$1k budget by \$248.11
- **Development** – N/A

Unfinished Business:

- Trash clippings being left in Arcadia Park. Some piles cleaned up and more being dumped.

- Budget and Financials – Russell Zwerg
 - a. Audit: The audit has started.

New Business:

- Teresa Biery motion: “I move that Dana Hammack chair the Hospitality Committee.” Second by Janet Jones. All in favor.
- Russell Zwerg motion: “I move that Teresa head Social Chair”. Second by Janet Jones. All in favor.
- Russell Zwerg motion: “I move to discontinue use of Michele Beck, CPA, to do monthly compilations of financial statements and annual tax returns.” Seconded by Janet Jones. All in favor.
- Russell Zwerg motion: “I move that PMS send copies of all Board Meeting Minutes from 1/1/2011 to 9/15/2014, both open and closed sessions, to the Board via email.” Seconded by Janet Jones. All in favor.

Next meeting is December 2, 2014.

Meeting adjourned at 9:05pm