

# Park Glen Neighborhood Association

*Agenda Board of Directors Meeting- In-person Only*  
*Tuesday, May 21, 2024 at 7pm*

**\*DRAFT\***  
**NOT YET**  
**APPROVED**  
**BY BOARD**  
**OF**  
**DIRECTORS**

**Generations Church (formerly Alliance Church)**

**8400 Park Vista Blvd. (near north end of Park Vista Blvd.), Room E100 in the Main Building**

**The closest parking to the Main Building Entrance door is the southeast parking lot along Desert Falls Dr (second drive from Park Vista).**

**Please enter through the south drop off entrance.**

## **Call to Order, Welcome, and Introduction of Board Members:**

Susan Kenney started the meeting at 7:00 PM. The quorum was met, and the meeting was called to order. The following Board Members were present in person: Susan Kenney, Tom Kaul, Alvin Donohue, Mark Stingley, Paul Grove, Ralph Robb, and Beth Rutkoski.

## **Announcement of Board Actions since the April 16, 2024 Board Meeting:**

- On 5/19/24 Susan Kenney made a motion to approve the revised election guidelines dated 5/18/24 in order to remove any reference to an online meeting. Beth Rutkoski seconded the motion. **The motion passed unanimously.**
- On 5/11/24 Susan Kenney made a motion naming Matt McCoy as the volunteer Mailbox Repair coordinator. Tom Kaul seconded the motion. **The motion passed unanimously.**

## **Consideration of April 16, 2024 Board Meeting Minutes:**

Beth Rutkoski made a motion to accept the April 16, 2024, Regular Board Meeting minutes. Tom Kaul seconded the motion. None opposed. **The Motion passed unanimously.**

## **Board Member Reports & Comments:**

- Gerry Sauls (project coordinator) gave an update on Sidewalk Project #4. The weather has been creating significant delays in the completion of the Project. There is only a small amount of the project remaining to complete. The expected completion date for both The Meadows and Parkview is still late May 2024.
- Susan Kenney gave an update on the ZC-24-022 rezoning request (southwest corner of Basswood and Park Vista). There was a community meeting on May 14th and many people were in attendance voicing their concerns about the retail development. The attendees wanted the zoning to remain Community Facilities. The developer stated that he will come back with a new proposal by June 10th.
- Susan Kenney gave an update on the migratory birds in the area. There have been 5-7 homes in PGNA that have been affected. The City of Fort Worth was able to get their federal permit to help in dealing with the birds. Last week, eggs and nests were removed. There are still a couple of nests remaining in owner's backyards. The City cannot go into backyards to remove eggs or nests. The situation has greatly improved. There are several ways to deter them from nesting next year and this will be updated in future posts on our Website.

## **Community Manager's Report: Brian Thach from NMI summarized and reported on the following:**

- Neighborhood Updates/Status Report - Management Report (see attached)
- Monthly Financial Reports - April 2024(see attached).

## **Events & Activities Report:**

- Susan Kenney (coordinator) reported on the Free Coffee/Tea & more and Yoga in the Park events. These were new events and scheduled for 5 Saturdays starting April 20th and concluding on May 18th. A few of the dates had to be canceled because of the weather. Both events were located at Arcadia Park #4, 4850 Glen Springs Trail. World Blend supplied the coffee. All events were highly attended and everyone in attendance seemed to really enjoy the events. A survey will be sent out soon to acquire feedback on the events.
- Susan Kenney reported on the Free PGNA Shredding Event that took place on April 27, 2024, from 9 - 11 AM. Many of our Board Members worked the event. The new location was at Alliance Methodist Church at 7904 Park Vista Blvd (intersection of Redwood Trail and Park Vista). 97 cars used the free service and all were very appreciative.
- Susan Kenney reported on the upcoming Scholarship Program. The program's information, guidelines, and application are on the PGNA website ([ParkGlen.org](http://ParkGlen.org)). Applications will be accepted until June 1st. Among several items requested are two recent recommendations (within the past year) and an official transcript (it does not have to be certified, sealed, or provided directly by the school). High School graduates or homeowners attending either Trade School or a College program are encouraged to apply.
- Susan Kenney reported on the upcoming Yard of the Month Contest. Matt McCoy is the Coordinator and the following dates for the Yard of the Month Contest are June 3-6, July 1-4, and August 5-8. Volunteer judges will drive through their assigned village anytime during those dates to determine their top 5 candidates.
- Susan Kenney reported on the upcoming Park Glen Annual Independence Celebration Parade - June 29th 9 am - 10 am. Everyone can be in or watch the parade. There will be a Kid's and Dog's Contest from 9:15 - 9:30 and the Parade with Marching Band starts at 9:35. The Parade begins at Arcadia Park #4 at 4850 Glen Springs Trail and Kristy Shallcross is the coordinator.
- PID6 Annual Fireworks Event - June 29th. Event starts at 7 pm, Fireworks at 9:15 pm. Location: Arcadia Park #2 at 8301 Island Park Drive. See [PID6.org](http://PID6.org) for more details. Any questions, please contact PID6 Manager at [lillian.Collins@fsresidential.com](mailto:lillian.Collins@fsresidential.com). The Board approved a budget for inflatables at the event dependent on whether there is an adult volunteer to oversee the inflatables at the event. Please contact Susan Kenney if you would like to volunteer.
- National Night Out (October 1, 2024). If you'd like to hold a Block Party, please email Melissa Medici, the coordinator ([PGNAMelissa@gmail.com](mailto:PGNAMelissa@gmail.com)). Up to \$75 of approved expenses can be reimbursed for hosting a National Night Out Block Party.

## **Business & Motions:**

- Susan Kenney reported and asked that a motion to approve the color postcard mail-out, announcing the opportunity and instructions for candidates about the PGNA Board Election be tabled to a Board email motion.

- Susan Kenney reported and Mark Stingley made a motion to approve a budget not to exceed \$2,300 for Movie Night in the Park, June 15th, and to appoint Susan Kenney as Coordinator of the Event. Tom Kaul seconded the motion. **The motion passed unanimously.**
- Susan Kenney reported and asked that a motion to approve a budget for Pool Night at iExplore Montessori pool on Saturday, August 23rd and to appoint a Coordinator of the Event be tabled to the next Board Meeting.
- Susan Kenney reported and made a motion to appoint Jon Horner as Coordinator for the PGNA Turkey Trot to be held on the morning of November 28th with a cost before revenue of \$12,000 or less and with the expectation that it will make a profit. Tom Kaul seconded the motion. **The motion passed unanimously.**
- Susan Kenney reported and made a motion to approve a down payment to the Timing company for Turkey Trot, which is half of the total cost of \$2,450, therefore, the deposit is \$1,225. Mark Stingley seconded the motion. **The motion passed unanimously.**
- Alvin Donohue reported on the Exterior Lighting Guidelines, a number of questions were asked, and many concerns were discussed. It was determined that a motion pertaining to Exterior Lighting Guidelines will be tabled to a future Board Meeting.
- Susan Kenney reported on our Web Server Administrator (web.com). They are not giving us the 48 hour turn around service that had said would be provided, so we need to determine what would be best to do. Susan Kenney stated she would like this tabled to a future meeting.

#### **Member Comments:**

- An audience member asked if the process of violations is effective. Brian Thach from NMI explained the steps taken to ensure compliance. Does a graduated fine policy need to be installed and change the policy that we now have in place?
- Melissa Medici asked if we could have a town hall meeting pertaining to our compliance/fine policy.

**Adjourn** - The meeting was adjourned at 8:50 PM

**Next Board Meeting is on June 18, 2024**