

2022 Annual Meeting



Park Glen
Neighborhood Association

www.ParkGlen.org
[Facebook.com/ParkGlenHOA](https://www.facebook.com/ParkGlenHOA)

Agenda

Instructions for online attendance:

1. Please mute yourself at the start of the meeting to reduce noise and insure that everyone can hear discussions. Once you join, you should see a microphone icon (red is muted; green is unmuted) and a camera icon (red is off; green is on). You should also see a chat icon (a circle) in the upper right hand corner of the screen once the meeting has started.
2. When a topic is opened up for discussion to the audience, if you would like to speak, please type your name in the chat box. When you are called on, please unmute yourself to speak and state your full name first, and then mute yourself once again when your discussion is done. When computer chats are done, those on the telephone will be given a chance to speak. Please state your full name and then give your comments.
3. At the top of the screen in the middle, you should have the option to see all participants or just to see the person who is talking. You may select either option.

Agenda

1. Roll Call
2. Proof of Notice of Meeting
3. Approval of 2021 Annual Meeting Minutes
4. Board/Committee/Financial Reports
5. Election of Directors and Officers
6. Unfinished Business
7. New Business (Speakers/Presentations)
(Amendment to Declaration)
8. Adjournment

Our next Board Meeting is September 20, 2022

Quorum Verification

1. Roll Call

Thanks to all who voted, we met our quorum for the Election of Directors & Officers.

Our Park Glen Bylaws require that at least 10% of PGNA members vote in our Election. We have 3,317 homes, 10% is 332.

As of 10:00 am today, 9/13/22, 689 (20.77%) of Park Glen's homeowners voted.

Agenda

2. Proof of Notice of Meeting

- On August 10, 2022, YesElections mailed by US Mail to every homeowner: Notice of Annual Meeting along with information on how to vote, election code and voting pin to vote online, Directed Proxy, Candidates statements, and Proposed Amendment to Park Glen Phase 2 Association Declaration.

3. Approval of 2021 Annual Meeting Minutes

4. Board/Committee/Financial Reports

Community Manager's Report

Christina Fountain - Community Manager

- with NMI (Neighborhood Management, Inc.) NMI has an office in our Park Glen Neighborhood at Northeast corner of Park Vista & Basswood. (left of Premier Eye Care) 5421 Basswood Blvd. Suite #710
- August Financials (Year-to-Date)

Christina Fountain - Community Manager



972-359-1548 Ext. 169

www.parkglenmanager@nmitx.com

www.cfountain@nmitx.com



At Neighborhood Management, our goal is to foster that “small-town community” feel residents desire in every aspect of the properties we manage. We want the whole neighborhood to feel like home.



Report Directly to The Board of Directors & Assist in the Preparation & Enforcement of the Policies, Rules & Programs that help Park Glen which Include:

- Regular Community Inspections
- Enforcement of Deed Restrictions
- Monitoring Local & National Laws
- Oversee the General Day-to-Day Operations
- Administration of all Property Modification Requests

Process for Community Inspections?

- ❖ Inspect for New & Outstanding Violations
- ❖ Send “Friendly Reminder” Notice
- ❖ Send “2nd Maintenance Reminder” Notice
- ❖ Send “Legal Notice” ...Which May Result in Referral to Attorney!
- ❖ Work with City of Fort Worth Code Enforcement Officers
- ❖ Work with Neighborhood Police Officers



Property Modification Requests & ACC Process?

- Why Is It Necessary?
- “When In Doubt...Fill It Out!”
- Include All Information to Expedite the Process.
- Decision Within 15 Days.
- ACC Approvals Good for 6 Months



Contact Information?



neighborhoodmanagement.com

Christina Fountain

Community Manager

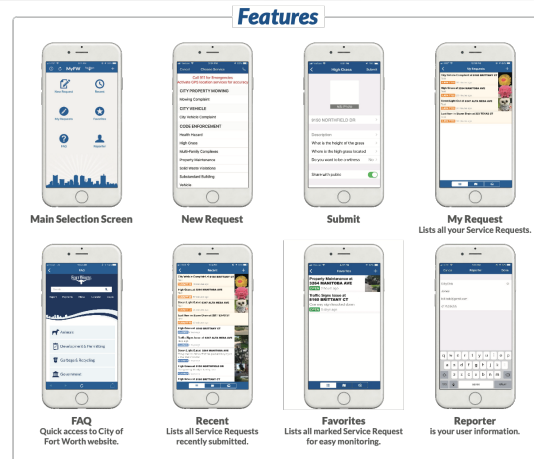
www.parkglenmanager@nmitx.com

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972-359-1548 Ext. 169

MyFW app

Get the MyFW app (choose Utilities)- It's a great way to report any type of City violation i.e. grass and yard violations; bulk trash pickup put out too early, street and traffic light issues; graffiti; homeless camps, panhandling, etc. See ParkGlen.org home page for details.



President's Report/Comments

President Susan Kenney

HOA Duties

- Uphold Deed Restrictions
- Collect Annual Assessments
- Pay Association's Bills

Other Activities of our HOA

- Create community through Events (this not only makes our community a fun and great place to live but also helps combat crime by neighbors getting to know one another and looking out for one another

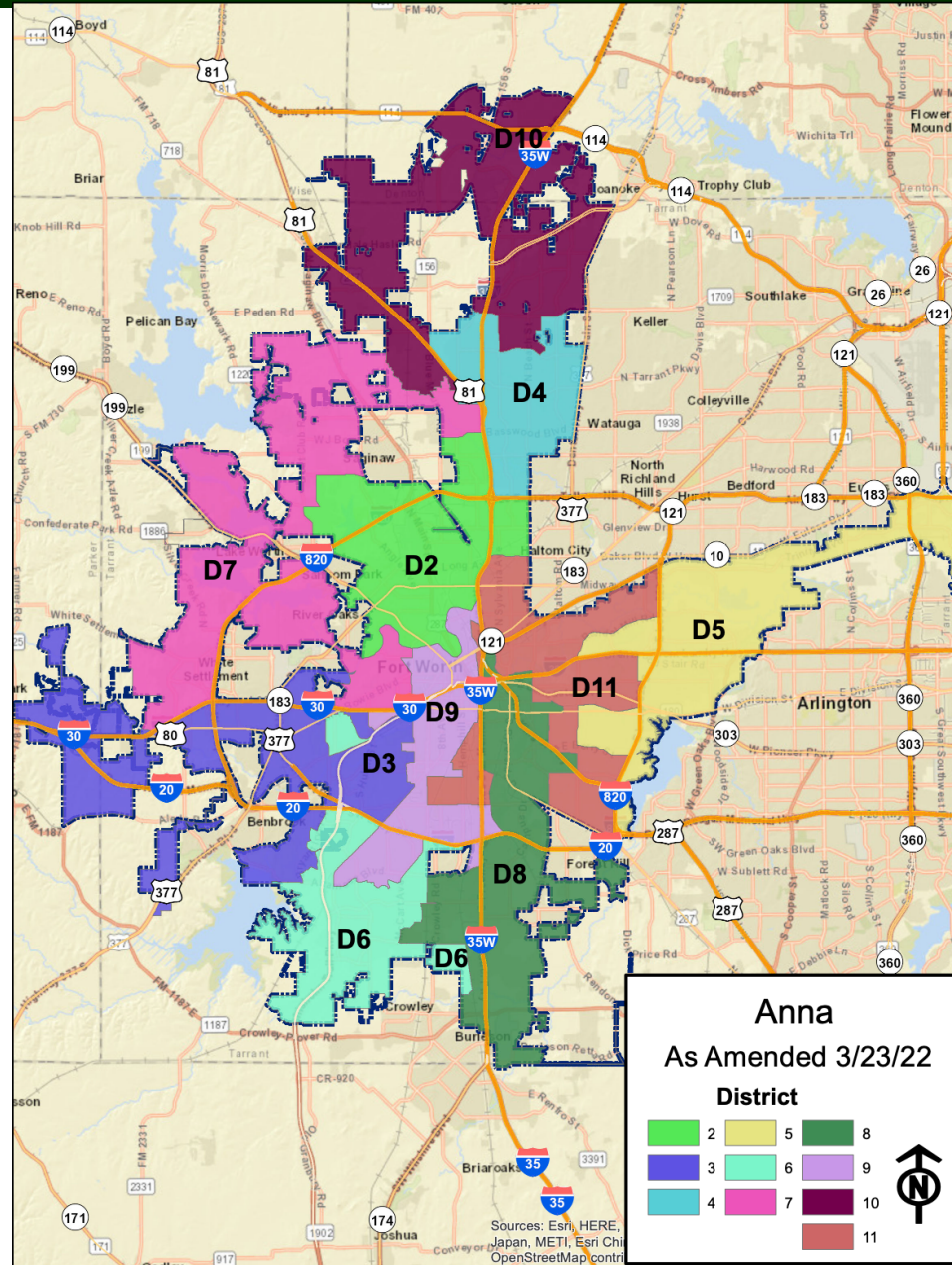
President's Report/Comments

- Involved in what's happening around us with City and PID6, i.e. re-zonings, new developments, road and park improvements, etc. to maintain and increase property values and safety
 - Park Glen worked with surrounding neighborhoods and formed a multi-neighborhood group which worked successfully to keep Park Glen and our neighboring communities in one City Council District

President's Report/Comments

City's Redistricting Map (effective May 2023)

Park Glen is in District 4 and remains in a District with surrounding neighborhoods



President's Report/Comments

A Huge Thanks Goes out to:

Community Manager Christina Fountain

PGNA's Current Board Members

President:	Susan Kenney
Vice Pres.:	Tom Kaul
Secretary:	Leslie Graham
Directors:	Paul Grove
	Beth Rutkoski
	Scott Roloff
	Ralph Robb

President's Report/Comments

A Huge Thanks Goes out to all Coordinators and Volunteers of last year's Events:

- PGNA National Night Out (Oct. '21) - Gerry Sauls
- Turkey Trot (Nov '21) - Susan Kenney
- Holiday in the Park (Dec '21) - Kristy Shallcross
- Eggstravaganza/Spring Festival - Chelsey Masters
(April '22)
- Free Shredding Event (April '22) - Susan Kenney
- PGNA Independence Celebration - Susan Kenney
Parade & Bounce Houses at PID6 Event
(July '22)

President's Report-National Night Out

- National Night Out Coordinator Gerry Sauls



President's Report-National Night Out



President's Report-National Night Out



President's Report-Turkey Trot

- Turkey Trot Coordinator Susan Kenney



President's Report-Turkey Trot



President's Report-Turkey Trot



President's Report-Turkey Trot



President's Report-Holiday in the Park

- Holiday in the Park Coordinator Kristy Shallcross



President's Report-Holiday in the Park



President's Report-Holiday in the Park



President's Report-Holiday in the Park



President's Report-Holiday in the Park



President's Report - Eggstravagana & Spring Festival

- Eggstravaganza & Spring Festival Coordinator Chelsey Masters



President's Report-Eggstravaganza & Spring Festival



President's Report-Eggstravaganza & Spring Festival



President's Report-Eggstravaganza & Spring Festival



President's Report/Comments

- Free Shredding Event Coordinator Susan Kenney



President's Report - Independence Parade

- Independence Celebration Parade Coordinator Susan Kenney



President's Report - Independence Parade



President's Report - Independence Parade



President's Report - Independence Parade



President's Report/Comments

A Huge Thanks Goes out to:

- Tom Kaul for getting all items from storage for events and for putting out all neighborhood signage
- Treasurer Paul Grove for reviewing all invoices and creating financial statements for each event and for doing all Treasurer duties throughout the year
- Code Blue/Citizens on Patrol (COP) for helping with events & being the eyes & ears for the neighborhood throughout the year
 - Captain Ralph Robb and COP volunteers Tom Kaul, Paul Grove, and Aaron Corneliuis

President's Report/Comments

A Huge Thanks Goes out to all Coordinators and Volunteers of Neighborhood Engagement & Outreach Activities this past year

- Online Newsletter - Editor Leslie Graham and Contributors Susan Kenney, EJ Beaulieu, Bob Kilburn, ML Keller, Beth Rutkoski
- Website - Susan Kenney
- Halloween/Harvest Decorating Contest (Oct.) - Beth Rutkoski
- Holiday Decorating Contest (December) - Beth Rutkoski
- Yard of the Month Contest (May-August) - Beth Rutkoski
- Scholarship Program (funded from profits of Turkey Trot) - Julie Grove

Online Newsletter at ParkGlen.org

- Newsletter Editor Leslie Graham, and Contributors: Susan Kenney, EJ Beaulieu, Bob Kilburn, M.L. Keller, Beth Rutkoski
- If you don't have access to a computer and would like to pick up a paper copy of newsletter, please contact Park Glen Community Manager Christina Fountain at 972-359-1548 Ext. 169
- Park Glen received City Newsletter Award



PARK GLEN
CONNECTION

ParkGlen.org *August 2022*

Get Connected
Contact PGNA
[Here](#)

PGNA E-mail
ALERTS
[Here](#)

Community
Social Networking
[Here](#)

Get Involved in
our
neighborhood
[Here](#)

Community
Manager:
Neighborhood
Manager, INC.

ParkGlenManager@nmx.com
or 972-359-1548

3 Things You Need to Know

1. **PGNA Yard of the Month Contest** judging will be held on August 6-9, see more on [page 7](#).
2. **PGNA Annual Meeting & Election** is on September 13, 2022, at 7:00 p.m. online and in-person, see more on [page 2](#).
3. **PID 6 Annual Meeting** is August 25, 2022, at 6:30 p.m.-8:30 p.m., see more on [page 2](#).

Important Dates

- August 6-9 | PGNA Yard of the Month Judging
- August 16 | PGNA Board Meeting
- August 25 | PID6 Annual Meeting
- September 13 | PGNA Annual Meeting & Election
- September 20 | PGNA Board Meeting
- September 29 | PID6 Board Meeting
- October 4 | National Night Out
- October 18 | PGNA Board Meeting
- October 20-25 | PGNA Halloween/Harvest Decorating Contest Judging
- October 21-23 | PID6 Community-wide Garage Sales

Park Glen Website at ParkGlen.org

Website - Susan Kenney
New Website Design will be launching in a few weeks



A great place to live!
in Fort Worth, Texas

[f](#) Get Connected with Park Glen

[HOME](#) [EVENTS](#) [DOCUMENTS](#) [INFORMATION/CONTACT US](#)

Upcoming Events

(More Information [Here](#))

PGNA Annual Meeting
Tuesday, September 13 at 7 pm
In-Person and Online. All Park Glen Homeowners are welcome to attend. **Don't forget new in-person meeting location is:**
Alliance Church
8400 Park Vista Blvd
(near north end of Park Vista Blvd.) Room E100 in the Main Building.
The closest parking to the Main Building Entrance door is the southeast parking lot along

Tuesday,
September 13th
Annual Meeting
7pm (Online & In-Person).
Don't forget new In-person
Location is:
Alliance Church, 8400 Park Vista Blvd, (north end of Park Vista Blvd.) in Room E100 in Main Building. See Agenda for details.

- **Instructions for in-person & online Meeting & Log-in info.**
- **Agenda & Log-in Info.**
- **Draft Minutes of Annual Meeting 9-13-21**
- **August Financials Summary**

PGNA Board Election & Proposed Amendment to Declaration Voting started on August 12, 2022 at 9am Central time and lasts until September 13, 2022 at 7:30 pm Central Time. Yes Elections, the company hired by PGNA, to run the elections, mailed an envelope on August 10th, via US Mail, with information and your special election code and voting pin to vote online. An email was also sent by YesElections on August 12th, (Says, From: Park Glen Election Admin) to those email addresses registered with PGNA.

Vote Online **Here**

until September 13th at 7:30 pm.

Any questions on voting (i.e. if need online voting code & pin), please contact YesElections from 9:00 am to 5:00 pm Eastern Time by e-mail at Help@yeselections.com or by phone at 516-265-7685.

August Newsletter is **HERE**

Contact the Board / Ask a Question

Contact our Community Manager & Management Company Information

Access Web-Portal Make a Payment/Account Info./Resale Certificates

Deed Restrictions

Request Approval to make an Improvement or Modification to

President's Report - Halloween/Harvest Decorating Contest

Halloween/Harvest Decorating Contest Coordinator Beth Rutkoski



President's Report - Holiday Decorating Contest

Holiday Decorating Contest Coordinator Beth Rutkoski



President's Report - Yard of the Month Contest

Yard of the Month Coordinator Beth Rutkoski



President's Report-Scholarship Program

Scholarship Program Coordinator Julie Grove

2022 PGNA Scholarship Recipients

The volunteers on the Scholarship Selection Committee selected the following 12 applicants to receive scholarship awards of \$950 each*

Gale Anderson

Lailah Bias

Emerson Conn

Madison Dinh

Mathew Dinh

Aysia Gallegos

Anneke Gurnon

Bailey Hoke

Faiza Pervez

Phoung Phan

Stephanie Tran

Hannah West

All funding of the Scholarship Awards came from the profit from the Turkey Trot Event held on November 25, 2021.

President's Report/Comments

Community Service/Involvement

A Huge Thanks Goes out to:

- Architectural Control Committee (ACC)
 - Chad Blando, Kalyn Hahne, Daniel Robertson, Victor Diaz, Levi Sweazy

President's Report/Comments

A Huge Thanks Goes out to the following for your help and quick responses to help our neighborhood:

- Neighborhood Police Officers Derrick Simpson and Drew Hernandez
- Code Enforcement Official - Scott Castillo
(joaquin.Castillo@fortworthtexas.gov)
- Alan Blaylock - District 4 Councilman
(district4@fortworthtexas.gov)

President's Report/Comments

We need Volunteers for:

- Architectural Control Committee (ACC)- email ParkGlenManager@nmitx.com
- Citizens on Patrol (Code Blue) - email ParkGlenCodeBlue@gmail.com
- Judges for the Halloween/Harvest Decorating Contest - email PGNABeth@gmail.com
- Turkey Trot - email PGNASusan@gmail.com
 - Course Coordinator, Refreshments Coordinator, & More
- Event Volunteers

City Projects Update

- **Arcadia Playground #3 (4800 Seneca) & Playground #7 (east of Bluebonnet Elementary) - Update** - Project is delayed, Construction was to begin June '22 & be completed by Dec. '22, now - contract to be awarded in November '22, and construction completed in 12 months by end of December '23
- **Gap Trail Project at north end of Arcadia Park** - under construction
- **Arcadia Trail Project at south end of Arcadia Park (bridge & sidewalk connection)** - to be completed within a year
- **City of Fort Worth Sewer Project in Arcadia Park South** - Public Hearing on Tuesday, September 27, 2022 | 10:00 AM at City Hall -anticipated to start in March 2023 and last approximately 180 working days (September 2023)

President's Report- Sidewalk Project #3

Sidewalk Project #3 - Completed

Wind Ridge & Portion of Knoll (not previously done by City of Fort Worth)



Upcoming Events/Activities

- **Free Shredding Event (Sept. 17th, 9-12 am, or until truck is full, so come early)** - Free Community Event to be held by Unity One Credit Union, at 4625 N. Tarrant Pkwy (in front of Super Walmart)
- **National Night Out Bock Parties (Tuesday, Oct. 4th)** - Gerry Sauls (PGNANationalNightOut@gmail.com). Deadline to register Sept. 26th
- **Halloween/Harvest Decorating Contest (Oct. 20-25, 7pm-10pm)**
- Beth Rutkoki (PGNABeth@gmail.com)
- **PID6 Garage Sales (Oct. 21-23)**, go to PID6.org for details

Upcoming Events/Activities

- **Turkey Trot (Nov. 24th, Thanksgiving morning)** - Susan Kenney
- **Holiday in the Park (Dec. 3rd)** - Kristy Shallcross
- **Holiday Decorating Contest (Dec. 8-13)** - Beth Rutkoki

See ParkGlen.org for details

Election of Directors and Officers

5. Election of Directors and Officers

Thanks to the Candidates for 2022-2023

President:	Susan Kenney
President:	Kyle Jenson
Vice Pres.:	Tom Kaul
Secretary:	Open
Directors (4 to be elected):	Paul Grove Beth Rutkokski Scott Roloff Ralph Robb

Election Results

Election Results

President:	Susan Kenney
Vice Pres.:	Tom Kaul
Secretary:	Melissa Medici
Directors (4 to be elected):	Paul Grove Beth Rutkokski Scott Roloff Ralph Robb

Agenda

6. Unfinished Business

- we have no unfinished business

7. New Business (Speakers/Presentations) (Amendment to Declaration)

- Speakers:
 - Derrick Simpson (Neighborhood Police Officer)
 - Ralph Robb (Captain of Citizens on Patrol)
 - Scott Castillo (Code Compliance Officer)

Derrick Simpson - FW Neighborhood Police Officer



Fort Worth Police Department

North Division - Beats E13 & E15

Police Non-Emergency (817)

392-4222

NPO Cell (817) 988-1076

derrick.Simpson@fortworthtexas.gov

Ralph Robb - Code Blue / Citizens on Patrol Captain



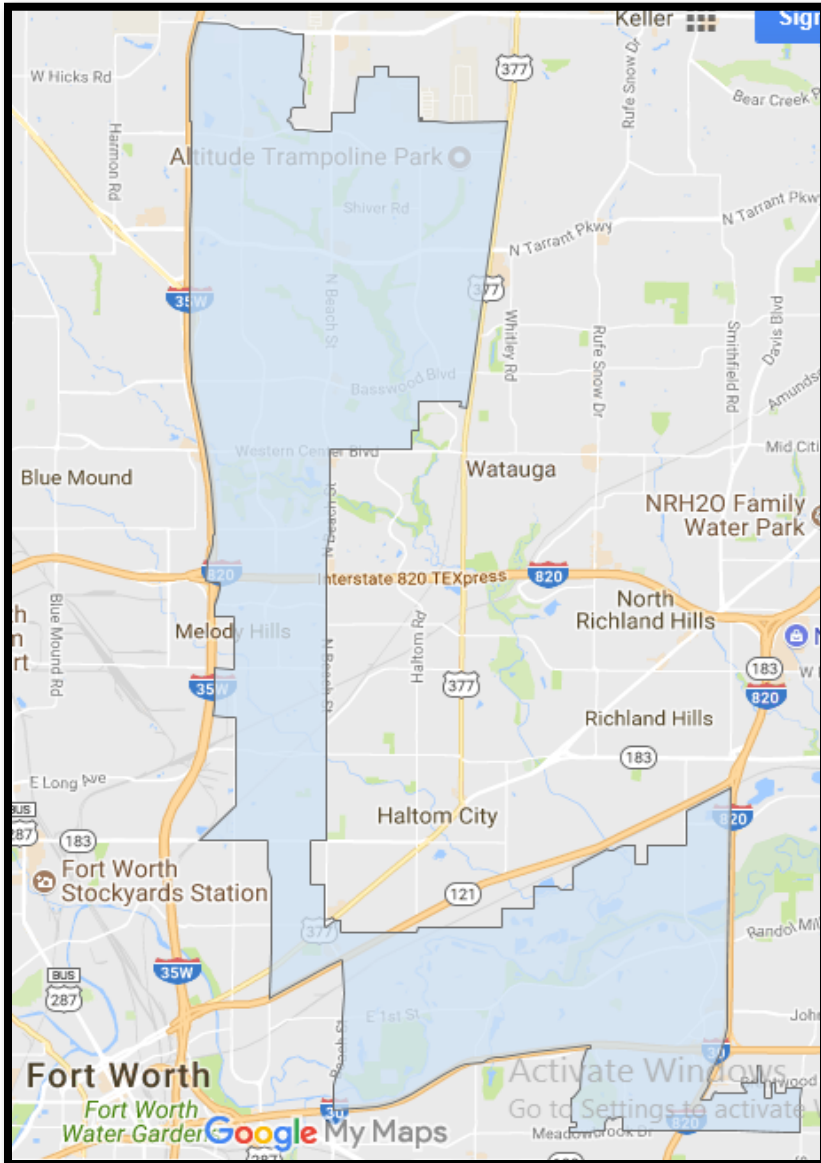
***A POLICE AND CITIZEN PARTNERSHIP
FOR SAFER NEIGHBORHOODS***

Contact: ParkGlenCodeBlue@gmail.com

Joaquin Castillo - FW Code Compliance Officer

- Joaquin “Scott” Castillo - Fort Worth Code Compliance Officer
- Office Ph# 817-392-8580
- Mobile Ph# 682-352-7404
- Email: joaquin.Castillo@fortworthtexas.gov

Fort Worth City Council - District 4



Alan Blaylock, Council Member
Alan.Blaylock@fortworthtexas.gov

or

district4@fortworthtexas.gov

Tara Holt, District Director
Tara.Holt@fortworthtexas.gov

Office: 817-392-8804

Agenda

7. New Business (Continued)

- Amendment to Park Glen Phase 2 Association Declaration - to require leasing (rentals) to be for six (6) months or more, among other leasing requirements

Quorum Verification

Thanks to all who voted.

Our Park Glen Phase 2 Association Declaration requires that at least 25% of PGNA members vote and that a majority (more than 50%) vote in favor of the amendment. We have 3,317 homes, 25% is 830.

As of 7:30 pm today, 9/13/22, 714 (21.22%) of Park Glen's homeowners voted. Amendment did not meet Quorum.

Homeowner Questions/Comments

Homeowner
Questions/
Comments

Agenda

8. Adjournment

Our next Board Meeting is September 20, 2022

