

Park Glen Neighborhood Association

Board of Directors Meeting Minutes

Tuesday, October 21, 2025

Approved on November 18, 2025

Board Meeting - 7:00 pm

Executive Session – 8:00 pm

Generations Church, 8400 Park Vista Blvd., Room E100

(Please park and enter at the southeast lot along Desert Falls Dr.)

Call to Order, Welcome & Introductions

- Alvin Donohue called the meeting to order at 7:00 p.m. The board members in attendance were Alvin Donohue, Melissia Medici, Suzy Lebet, Brian Moore, Tom Kaul, Ralph Robb, and Joseph Hooton.

Motion to Amend the Agenda

- Alvin Donohue motioned to amend the agenda to appoint a Welcome Wagon Coordinator under New Business. Tom Kaul seconded the motion. None opposed. The motion passed unanimously.

Approval of Minutes

- Alvin Donohue motioned to approve the September 16, 2025 Board meeting minutes. Brian Moore seconded the motion. None opposed. The motion passed unanimously.

Guest Speakers

- Fort Worth District 4 - Booker T. Thomas and Michael P. Rodriguez, District Directors

Items reported from District 4 and city staff included:

- Contact information for the District office will be provided to the association.
 - The city is working on communication issues. The district phone service was down for a short period, but service is now back up.
 - Residents were encouraged to sign up for the District 4 newsletter.
 - A town hall will be scheduled again, but it will not be on the third at 11:30 or 12 p.m. as in the past.
 - There was an update that the city is addressing homeless activity in the Arcadia Park area and will coordinate with the councilmember on legal constraints.
- Fort Worth Animal Control – Ryan McDaniel, Sr. Animal Control Officer

Spoke about the ongoing egret and heron issues in the neighborhood:

- Residents should begin looking for bird activity in February and March.
- Herons, particularly the yellow crowned heron, arrive first. Egrets arrive later and will try to take over existing nests.

- The best deterrent is to trim trees before the birds establish nests. Once birds are actively nesting, residents cannot harass them and must contact Animal Control.
- Neighbors can walk and make noise in the evenings to discourage roosting. An air horn can be used before nesting begins.
- If nests form, residents should report them through the MyFW app so the report can go to the correct department before the problem becomes widespread.
- The city is working to remove egrets from the endangered list so neighborhoods can be more proactive.
- There is a difference between public and private property. If the tree is in the parkway (between the sidewalk and the street), it is likely city property and residents should contact the city.
- Michael Rodriguez (District 4) will reach out to the City Forester to clarify what trimming can be done to prevent nesting.
- Nests are made of sticks and twigs and cannot simply be cut down once active.
- Homeowners can join together to hire tree services for a lower rate.
- The city is working on starter packets and streamers for problem areas.
- Councilman will track locations that are problematic so the city can respond.

Announcement of Board Actions

- Sidewalk Project #5
 - The board denied payment of an additional irrigation repair invoice outside of the SOW/contract for Sidewalk Project #5.
- Holiday in the Park Coordinator
 - On 10/3/2025, Alvin Donohue motioned to appoint Tracy Hall as the 2025 Holiday in the Park Coordinator. Tom Kaul Seconded. The majority voted in favor. The motion passed.
- Letter to the City of Fort Worth District 4
 - The Board sent a letter to District 4 to address the homeless camps in Arcadia Park.
- Alvin Donohue motioned to approve the above action from the board. Ralph Robb seconded the motion. None opposed. The motion passed unanimously.

Old Business

- None

New Business

- Alvin Donohue motioned to appoint Stephanie Lincoln as the Welcome Wagon coordinator for a one-year term. Tom Kaul seconded the motion. None opposed. The motion passed unanimously.

Officer & Manager Reports

- President's Report
 - Report on the Prologis warehouse project. The project is expected to be about 1.2 million square feet, with five buildings, along a new road that will carry truck traffic away from neighborhood streets. There was a concern mentioned about possible impact to KISD, and the item is going to the city now.
 - The project is expected to generate approximately \$2.4 million in taxes and around 4,100 jobs.
 - Any questions should be directed to the city.
- Treasurer's Report
 - No report was provided by the Treasurer.
 - Assessment reminder was given.
 - Late fees will begin on 11/1.
- Directors' Report
 - Sewer Project
 - The city will begin work in Arcadia Park and at the Bluebonnet area. There will be disruption to the trail while the contractor installs new sewer pipe.
 - Work will start on the north end and move south.
 - The sanitary sewer line in one area has collapsed and must be replaced.
 - The city website has meeting information and residents can subscribe to get updates.
 - Village Captains
 - Village Captains have been thanking residents and are working on a food drive on 11/14 and 11/15 in Arcadia Park.
 - Items from the community storehouse will be listed on the website.
 - Help is needed to move items to the donation site.
 - A Village Captain is still needed for one of the villages.
- Community Manager's Report
 - Reviewed Community Manager slides

Committee / Coordinator Reports

- Sidewalk Coordinator – Gerry Sauls
 - Sidewalk project is completed for the year as of 9/19.
 - Three villages were completed.
 - 226 homes participated, which is about 42 percent.
 - Crossing had the highest participation.
 - Total spent was about 272,000 dollars.

- Some irrigation was not up to code and was corrected.
- There were positive comments about the construction company.
- Mailbox Repair Coordinator – Matt McCoy
 - Matt had to leave the meeting, but it was reported that some outstanding tickets remain.
 - A mailbox was finished on Saturday.
 - Phase II approvals and the list still need to be submitted.
 - Phase III is unplanned and will be scheduled later.
 - Residents who want a tree related to the city tree program should contact Matt.
- Neighborhood Tree Planting Program Coordinator – Matt McCoy
 - City of Fort Worth supplies climate appropriate trees, about 2" in size
 - Homeowner must arrange for tree to be planted
 - Contact Matt (pgnaMatt@gmail.com) for more details
- National Night Out – Melissa Medici
 - 27 block parties were held.
 - Attendance was very good, with the largest number of participants in District 4, which includes Park Glen.
 - This should be listed as an accomplishment for the Mayor's Luncheon.
- Halloween/Harvest Decorating Contest – Lindsey Carlegis
 - Final judging in underway.
 - Winners will be announced later this week.
- Turkey Trot Coordinator - Te'Najia Bolton
 - This is a fundraiser for the scholarship program.
 - Volunteers and sponsors are needed.
- Holiday in the Park – Tracy Hall
 - Event is set for Saturday, December 6, from 10 a.m. to 1 p.m. at Arcadia Park No. 4.
 - Activities will include bounce house, holiday shopping, hot chocolate and Santa.
 - Vendors and volunteers are needed.

Events & Community Activities

- Volunteer opportunities
- Visit **ParkGlen.org** for more events and activities
 - Turkey Trot – Nov 27
 - Holiday Decorating Contest – Dec 4-8
 - Holiday in the Park – Dec 6

Adjournment

- Alvin Donohue motioned to adjourn the meeting. Joseph Hooton seconded the motion. None opposed. The motion passed unanimously

Homeowner Comments

Next Board Meeting – Tuesday, November 18, 2025

Closed Executive Session to follow

Park Glen Neighborhood Association
c/o Neighborhood Management Inc.
1024 S. Greenville Ave., Ste. 230
Allen, TX. 75002

October 14, 2025

City of Fort Worth,
District 4 Office
100 Fort Worth Trail
Fort Worth TX 76102

Re: Addressing the Homeless Camps in Arcadia Park

Dear City of Fort Worth,

As the Park Glen Neighborhood Association Board, we would like to bring to your attention the concerns of our residents regarding the ongoing illegal camping in Arcadia Park, which is centrally located in Park Glen.

The area where illegal camping has been occurring repeatedly over the years is behind the Taco Bell at [4650 N. Tarrant Parkway](#) and also off of Keechi Creek Ct. Residents are concerned about their safety and their children's safety. Drug paraphernalia and stolen merchandise have been left behind at the vacated camps. One illegal camp even resulted in a tree catching on fire. Instead of continually having to address illegal camping, we would like to suggest some effective solutions that are already in use in Fort Worth and Haltom City.

It has come to our attention that in the Lancaster corridor there are signs posted saying no camping, which allows those camps to be removed quickly. A few no camping signs at certain entrances to Arcadia Park would help to deter camping in the first place, and it will give our officers a tool to remove camps faster.

Furthermore, in Haltom City, if a homeless camp is found in any city owned space, Officer Jayson Steele, who oversees the mitigation of illegal camping, is using Section 30.05 of the Texas Penal Code to mark the trees with purple paint. This denotes no trespassing. Officer Steele states that campers have not returned to the areas in which the purple paint has been placed. Haltom City's Buffalo Ridge Park, just minutes away on N. Beach St. from Arcadia Park, has purple paint visible on trees from the street, and it has been proven successful. Why could it not be used in Arcadia Park?

Thank you to the City of Fort Worth for working towards solutions to make sure that the parks remain a safe, clean amenity for all to enjoy.

Sincerely,

Board of Directors
Park Glen Neighborhood Association