

Park Glen Neighborhood Association

Board of Directors Meeting Minutes

Tuesday, December 16, 2025

Approved on January 20, 2026

Board Meeting - 7:00 pm

Executive Session – 8:00 pm

Generations Church 8400 Park Vista Blvd, Fort Worth, TX 76137 Room E100

(Please park and enter at the southeast lot along Desert Falls Dr.)

Call to Order, Welcome and Introduction of Board Members

- Alvin Donohue called the meeting to order at 7:04 p.m. The board members in attendance were: Alvin Donohue, Melissa Medici, Brian Moore, Tom Kaul, Joseph Hooton & Suzy Lebet.

Guest Speaker

- Fort Worth Fire Department, Eric Price
 - Station 37 & 45 primary fire stations for Park Glen
 - Smoke detectors going in the home: Fire Dept will help install but owner has to purchase, call to schedule, carbon monoxide detector also available, can recycle extinguishers
 - Smoke detectors good for up to 10 years
 - Be careful of grease/cook fires
 - Going to elementary schools and older kids - teaching fire safety
 - Fire Dept also offers CPR classes and can come out to churches
 - Medical alert program – partner with Hospital (TX Health) and offer exercise classes for one a week for 6 sessions when medical alert is due to falls
 - code red program - get an alert on your phone
- Councilman Charles Lauersdorf
 - Fire Safety reminder regarding Christmas trees and extension cords
 - Discussion for pushing the sex offender zone to 2000 ft (some cities allow 1000 - 2000 ft) - Right now there are no zone restrictions if 2000 ft then there are zero places in zone 4 where sex offenders can reside
 - Discussion of “hot spots” concerns, sex offenders cannot reside within 1000 ft of park -
 - Donation Bin update - donation bins are protected by law but can put restrictions on bins, if illegal on your property, can do what you want with the property
 - May Bond election
 - YMCA update - Mike Brown is not the CEO, incoming CEO meeting next Thursday to discuss backstory and what we want to see
 - Renovation plan - finances were discussed
 - “Why the Y” meeting to discuss wants/needs in early to mid-January to discuss what the community wants, part of the expansion is for senior center
 - Any gas issues? If the city is not responding fast enough contact Councilman
 - Home repairs for AC's and water heaters for qualified low-income residents (\$68,000 per year) can be paid for in full by the City of Fort Worth, veterans may also qualify for this program

Volunteer Recognition

- Gerry Sauls - sidewalk project Coordinator
- Te’Najia Bolton - Turkey Trot coordinator
- Melissa Moran Medici - National Night Out Coordinator

Approval of Previous Board Meeting Minutes:

- Alvin Donohue motioned to approve the November 18, 2025 Board meeting minutes. Brian Moore seconded the motion. None opposed. **The motion passed unanimously.**

Announcement of Board Actions

- Hearing Decision
 - On November 04, 2025 the Board hosted a hearing for PKGN79954 and approved the appeal with conditions.
- Legal
 - The Board has directed legal counsel to draft a CC&R document clarifying the role of the Declarant in the Architectural Review process. Once finalized, the document will be recorded and posted to the Association website.

*Exhibit A

- Concern over what the details of Exhibit A - request for document to be published for review
 - The Board reported that the Association currently holds title to a residential property as a result of a foreclosure action. The Board does not intend to retain the property and is working with legal counsel to determine the appropriate disposition process.

- CDAR

- The Board determined not to reinvest reserve funds into a CDAR in preparation for potential legal fees.
- Pending outcome of Association-owned property

- Alvin Donohue motioned to approve the above action from the board. Tom Kaul seconded the motion. Opposed: Joe Hooten,

- **MOTION AMENDED** - amended to publish Exhibit A - seconded Joe Hooten, motion passed unanimously

Officer & Manager Report

- President’s Report

- FWNA (Fort Worth Neighborhood Award) - some awards Park Glen can compete for

- Treasurer’s Report

- Holiday in the Park cancelled

- Directors’ Report

- Welcome wagon - Stephanie is doing well with 12 volunteers so far, donations from local businesses, try to get village captains involved
- Survey discussed on how to best communicate/reach people, put up signs? Text? Email? Can post on mailbox (brick side) that survey is coming
- Discussion about providing more detail with regards to any volunteer position and what the job would entail

- Community Manager’s Report

- 14 changes, 830 violations open
- Property owner presented fencing issue with pictures to show distance between neighbor’s house and his fence. The fence was approved by the board. These types of concerns need to

take into consideration the impact it has on the immediate neighbors.

Committee & Coordinator Reports:

- Neighborhood Tree Planting Program Coordinator – Matt McCoy
 - Turkey Trot Coordinator - Te'Najia Bolton
 - Concern: The safety of the teenage volunteers due to the early time of the event
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- Holiday Decorating Contest – Lindsey Carlegis - currently underway

Events & Activities Report:

Thursday – Monday	12/11-12/16	Holiday Decorating Contest Judging
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- Volunteer Opportunities
- Visit **ParkGlen.org** for more information on events and activities.

Adjourn

- Alvin Donohue motioned to adjourn the meeting. Joe Hooten seconded the motion. None opposed. **The motion passed unanimously.**

Member Comments

Next Board Meeting is Tuesday, January 20, 2026.

Closed Executive Session to follow.